

STUDENT ASSISTANCE FUND RECEIPTS FORM

All students in receipt of approved funding from the Student Assistance Fund are required to provide receipts before receiving payment. Please tick the expense below, (**ONLY ONE EXPENSE ALLOWED**), then itemise, total and attach receipts to this form which must be signed and dated.

Food <input type="checkbox"/>		Travel <input type="checkbox"/>		Rent <input type="checkbox"/>		Class Materials <input type="checkbox"/>	
Date: -	Amount: -	Date: -	Amount: -	Date: -	Amount: -	Date: -	Amount: -
Total of Receipts: € _____							

Terms of Agreement

*This payment has been approved towards the cost of the expense(s) as outlined in your email. For auditing purposes, your attendance will be regularly checked with your Head of Department / Class Coordinator. Financial assistance issued to students **must** be certified by **official receipts**. Failure to provide official receipts will result in further financial assistance being withdrawn. On-going payments will be reviewed and are subject to available funding. I confirm that all the information provided is true, complete and accurate and that assistance from other sources has not been received for the stated purpose/service which is the subject of this application. I undertake to advise the Access Service of any changes in my financial circumstance. I accept fully the terms of this agreement.*

PRINT NAME: _____ **Sign:** _____ **I.D. Number:** _____ **Date:** _____
(Block Letters)



*The Student Assistance Fund is funded
by the Irish Government and part
funded by the European Social Fund
under the Human Capital Investment
Operational Programme.*

