1. Application Portfolio

**Type of Portfolio:** The portfolio application process is as follows:-

The Portfolio must be an **A4 folder** (for example, with a cover and clear plastic sleeves, or a spiral-bound or head-bound document with a cover – please do not use a ring folder). The Portfolio should contain no more than thirty images which may be printed digitally directly on paper or attached photographs. All work must be labelled with explanatory notes and dated. Please do not send CDs/DVDs though you may include screen shots.

**PLEASE DO NOT SEND ANY ITEMS/WORK OTHER THAN THE PORTFOLIO – DO NOT INCLUDE ORIGINAL WORK**

Your Portfolio should include:-

(i) Your Curriculum Vitae
(ii) A general statement about your art/craft/design work (past and/or present) (not more than 600 words)
(iii) Examples of your art/craft/design work (past and/or present)
(iv) Examples of your pupils’/students’ art/craft/design work, if you have been teaching.

Your Portfolio together with your application form should be posted to Muriel Dinneen, School Administrator, Limerick School of Art & Design LIT, Clare Street, Limerick (or it may be handed in directly to Muriel Dinneen).

Please ensure that your name is clearly visible on the form cover of the Portfolio. The Portfolio will be returned to you following your interview.

**The final date for receipt of Application Form and Portfolio is Friday, 1st March 2013**

2. Interview

Your interview will take place at Limerick School of Art and Design (please call to the main reception desk for directions to the interview room)

The interview will last for 10 minutes and will be structured as follows:-

(i) A three minute verbal presentation by you in support of your application (for example, you may wish to speak about your work, work experience, views on education, art/design, social matters, reasons for wanting to be a teacher etc.)
(ii) Questions by the interview panel
(iii) There will be time at the close of the interview for you to ask a question(s).
Marking Categories – Interview
Interpersonal and Communications Skills (including capacity for team work) 30 Marks
Knowledge and Expertise in Art and Design 20 Marks
Awareness of Current Educational/Social Issues 10 Marks
Relevant Work Experience (not necessarily teaching) 10 Marks

Marking Categories – Portfolio and Writing Task
Creative Approach and Quality of Art/Design/Craft Work 40 Marks
Portfolio Presentation and Coherence 10 Marks
Competence to carry out Writing Task 15 Marks

Marking Category – Academic Qualifications
Pass 2 Marks
2.2 5 Marks
2.1 10 Marks
1" 12 Marks
Masters – additional 8 Marks
Other Qualifications – maximum additional 10 Marks

The closing date for application and portfolio is Friday, 1st March 2013.

The Higher Diploma for Art & Design Teachers course is a Post-Graduate course, and as such, the appropriate fees are payable (for 2012-2013 academic year the fee was €3,894). If you are applying for a grant you should make contact with your local VEC / Co. Council office.

For further information please contact:
Muriel Dinneen
School Administrator
Limerick School of Art and Design LIT
Clare Street
Limerick.
Tel: 061-293871 Fax: 061-311496 Email: muriel.dinneen@lit.ie