

DEPARTMENT OF APPLIED SCIENCE

POST 4 –
PRO RATA ASSISTANT LECTURER –
CLINICAL SCIENCE & MEDICAL PRACTICE
(FIXED TERM CONTRACT – 18 HOURS PER WEEK)
(LOCATION: LIMERICK)

This position may be filled in the academic year 2017/2018 on an Assistant Lecturer basis in accordance with the requirements of the Institutes of Technology Acts 1992 to 2006.

QUALIFICATIONS

MINIMUM

(a) A relevant degree (level 8) with First or Second Class Honours of a recognised University; or of a recognised Degree Awarding Body; or equivalent professional qualification.

and

(b) Not less than 3 years relevant and acceptable post qualification experience. This experience should normally be in business, industry, research or education.

DESIRABLE:

The Institute would particularly welcome applications from candidates with the following qualifications/experience:-

Clinical Science, Professional Patient Care, Anaesthetic Practice, Surgical Practice, Peri / Post Operative Care, Use of Medical Technology in a clinical setting, Medical Care Regulations & Ethics, Medical Practice Management.

Limerick Institute of Technology has approx. 6,500 full-time and part-time students. The Department of Applied Science offers a range of courses at Higher Certificate Level 6, Level 7 Ordinary Degree, Level 8 Honours Degree, Level 9 Taught Masters Degree & Level 9, 10 Masters Degree and Doctoral Degree Programmes by Research. In addition the Department offers a number of part-time evening programmes suitable to local business/industry.

Normally persons appointed have qualifications and experience considerably in excess of the minimum stipulated above. The ideal appointee should have good communications and pedagogic skills, be a good team member, show a strong commitment to ongoing professional and academic development, display an interest in research, including supervision of research, and an interest in the general development of the Institute and its activities.

Persons appointed will be expected to lecture in the subject areas for which they are qualified on any courses which may be offered by the Institute.

In line with the Public Service Agreement Academic posts are subject to a maximum of up to 1 additional teaching hour

SALARY SCALE:

Not New Entrant €40,715 - €50,487 per annum (8 points)

New Entrant €36,743 per annum

Starting Salary Information: All new entrants to the public service will start on the first point of the scale which is €36,743. Persons entering a recruitment grade for the first time, starting pay will be at the minimum of the new reduced scale. The rate of remuneration may be adjusted from time to time in line with Government pay policy.

The salary, payable monthly, depends on the number of hours of an individual's pro-rata contract. The above salary scale is for an Assistant Lecturer employed on a wholetime basis.

As an Assistant Lecturer on a pro-rata contract you will be paid pro-rata the Assistant Lecturer scale. For example, if you are employed on a contract for 9 hours across the full academic year i.e. half the normal working requirement of a wholetime Assistant Lecturer you will be paid 50% of the Assistant Lecturer salary for a wholetime person. If your contract is for 12 hours you will be paid 66% and so forth. Pro rata contracts are offered on a fixed term/specified purpose contract basis.

DUTIES

The following sets out the duties of an Assistant Lecturer. While the duties of a part-time (pro-rata) Assistant Lecturer will be similar the hours of work of a part-time (pro-rata) employee will be based on their individual contract.

The appointee will play an active role in the academic direction of courses including teaching, research, academic assessment and academic administration. The appointee should carry out such duties as are assigned to him/her in accordance with collective agreements arrived at from time to time and authorised by the Minister for Education & Skills including but not limited to:-

- a) Teaching such assigned classes as deemed appropriate by the management of the Institute; day or evening, up to a maximum of 630 hours per annum including supervision of post-graduate students where appropriate.
- b) Carrying out assessment, monitoring and evaluation of examinations work and providing an academic and consultative support to students in their learning activities.
- c) Providing academic input on existing and new courses and course development.
- d) Engaging in research, consultancy and development work as appropriate.
- e) Participating in committees appropriate to courses and meetings convened by management.
- f) Maintaining appropriate records and making available information as required by management.
- g) Engaging in promotion including student recruitment as appropriate.
- h) Participating in development, implementation and maintenance of academic quality assurance arrangements.
- i) Participating in appropriate activities necessary to the development of their department/school and the Institute.
- j) Directing and supervising the work of Tutor/Demonstrator and taking academic responsibility for the academic standards of this work. When an Assistant Lecturer is supervising a Tutor/Demonstrator a reduction in teaching hours will be applied on the basis of a one hour reduction per three hours demonstration/tutorials supervised.

The performance of these duties will require attendance in addition to class contact hours during the normal working week.

The appointee shall carry out the lawful instructions of the President (or authorised Officer) and comply with the requirements and regulations of the Minister for Education and Skills

SUPERANNUATION:

The provisions of the Institutes of Technology Acts 1992 to 2006 and any subsequent Acts replacing or amending these Acts and any orders and regulations made under these Acts will apply.

The Education Sector Superannuation Scheme (formerly included in the Local Government Superannuation Scheme) will apply as provided for in Section 11 (8) of the Regional Technical Colleges Acts 1992 as adapted by the Education Sector Superannuation Scheme (Transfer of Departmental Administration and Ministerial Functions) Order 2001 (SI number 14 of 2001). The provisions of the Public Service Superannuation (Miscellaneous Provisions) Act 2004 apply to the post.

Under the Public Service Superannuation (Miscellaneous Provisions) Act 2004, the standard minimum pension age for new entrants who join the public service on or after 1st April, 2004 has been raised from 60 to 65 years, and the existing link for new entrants between age and compulsory retirement in the Institute is abolished. Effective from 1st January 2013, **The Single Public Service Scheme** applies to all first-time new entrants to the public service, as well as to former public servants returning to the public service after a break of more than 26 weeks.

Retirement age set, initially, at 66 years; this will rise in step with statutory changes in the State Pension Contributory (SPC) age to 67 years in 2021 and 68 years in 2028. Compulsory retirement age will be 70.

INCENTIVISED SCHEME FOR EARLY RETIREMENT (ISER):

It is a condition of the Incentivised Scheme for Early Retirement (ISER) as set out in Department of Finance Circular 12/09 that retirees, under that Scheme, are debarred from applying for another position in the same employment or the same sector. Therefore, such retirees may not apply for this position.

CAREER PROGRESSION

Progression from Assistant Lecturer to the Lecturer grade is subject to conditions, including satisfactory service and appropriate post-graduate qualifications.

GARDA VETTING

Following the commencement of the National Vetting Bureau (Children and Vulnerable Persons) Acts 2012 to 2016, Garda Vetting will be required in advance of commencing this position.

CLOSING DATE:

Latest date for receipt of completed application forms is

12.00 noon on Friday, 10th November, 2017

IMPORTANT NOTES: *All posts will primarily be based in the locations specified but, from time to time and at the discretion of the Institute, hours of work may be allocated in any of the LIT campuses*

Application forms received after 12.00 noon on the closing date will **not** be considered.

The Human Resources Office, Limerick Institute of Technology, Moylish Park, Limerick

Telephone: +353 61 293281

Web Site: <http://www.lit.ie/vacancies> Email: humanresources@lit.ie

Limerick Institute of Technology is an equal opportunities Employer
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The Institute regrets that it <u>cannot</u> pay expenses for candidates attending for interview
